

## Steps In Organizing A Gyro Club

### Step 1:

When two or three men decide they would like to have a Gyro Club in their community, they should meet with a Gyro who is knowledgeable and discuss Gyro philosophy and principles. The group should consider the men they would invite to be members. These men should be selected with care; they should be men of high integrity, willing to attend meetings regularly and willing to accept assigned duties in club operations.

### Step 2:

At the second meeting the men selected should be invited to attend. They should be fully informed about Gyro's purpose and philosophy of friendship. The time and frequency of meetings should be decided. A list of those interested in forming a club should be compiled. The list should contain addresses and other contact information.

### Step 3:

At the third meeting an acting chairman and a secretary should be elected by the group. It will be the secretary's duty to notify those on the list of the time and place of the next meeting.

### Step 4:

At each succeeding meeting, each man should bring at least one other man of whom the rest of the group would approve. At each of these meetings where new men will be brought in, Gyro friendship should be explained to these new men, so that all are familiar with the objectives of our organization.

### Step 5:

When the group reaches the required number, a meeting or social should be arranged with the wives in attendance so they become acquainted with each other and aware of the purpose of our fraternity of friendship.

### Step 6:

When the group is ready for petitioning, proceed as follows:

- i) Complete the petition form available from International Headquarters.
- ii) Adopt a Constitution; a sample is available from International Headquarters.
- iii) Elect the officers and directors who will serve during the first year.
- iv) Each petitioner must complete a Gyro Membership Information Form.
- v) Each petitioner must pay \$25.00 to the treasurer, which will be sent to International Headquarters. (If the petitioner has ever been a Gyro in any other club, this \$25.00 initiation fee is not required).  
At the installation of the new club, \$10.00 per member of all the initiation fees will be returned to the treasurer of the new club.
- vi) After International Headquarters receives the petitioning materials, approval from a sponsoring club, a seconding club, District and International Officers must be obtained.
- vii) The last step is to arrange a date, time and place for the installation.
  - a) New member kits, scrolls, pins and gifts should be on hand for presentation.
  - b) All Gyro Clubs should be notified of and invited to the installation.